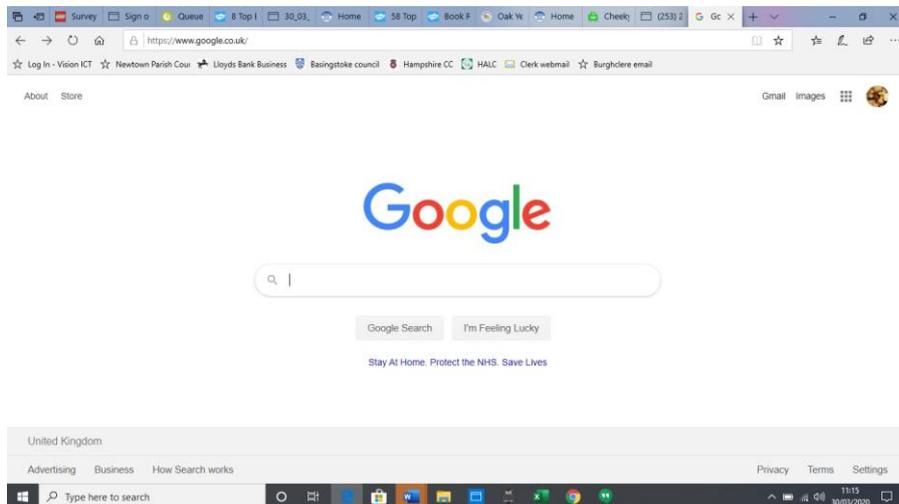
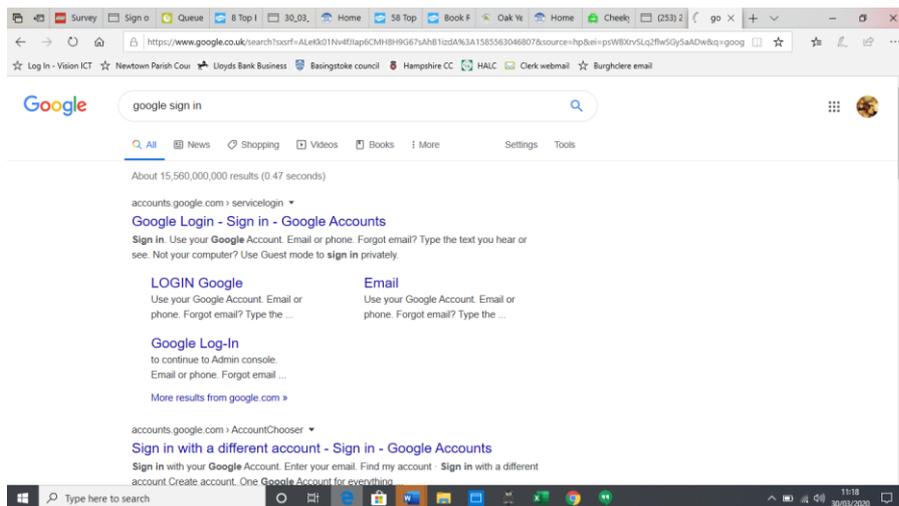


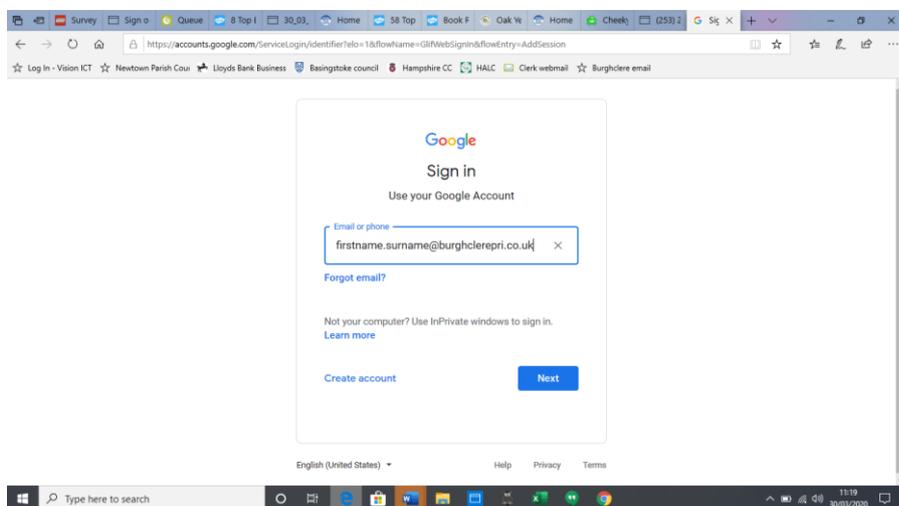
All of our new children have been setup with their own secure account within the Burghclere domain. We will be using various google applications to communicate and share things with your child and hopefully they can share things with us too! Below are instructions of how to access the main applications (Google Meet, Gmail and Classroom) that will be used. If you have any problems accessing your child's account, please do not hesitate to contact us.



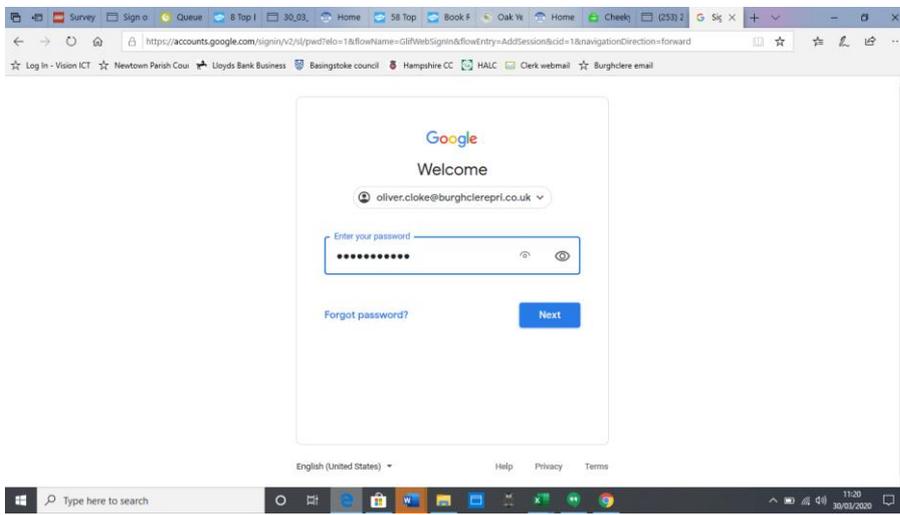
1. Open the Google search engine on your internet browser



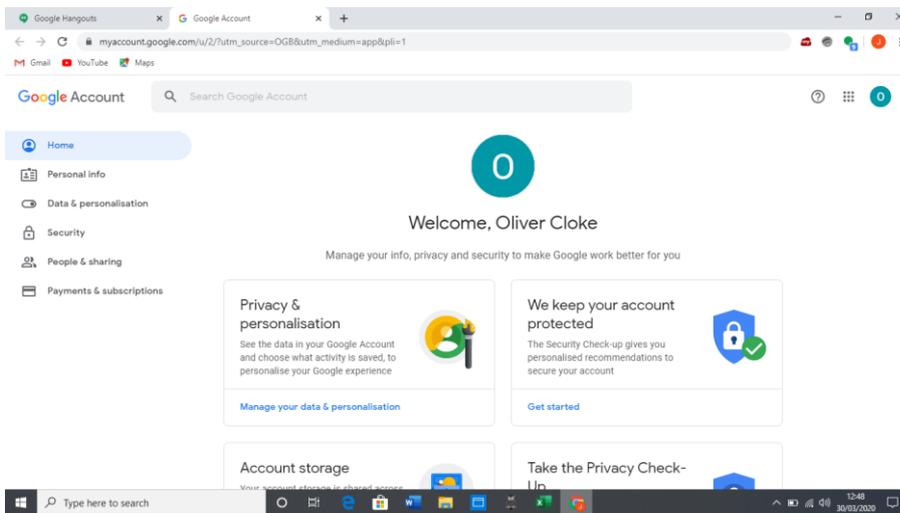
2. Type in "Google sign in"



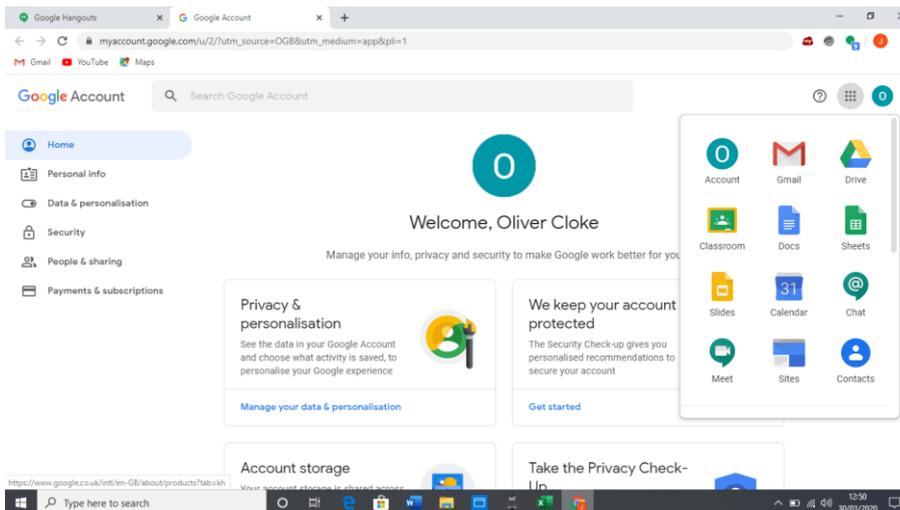
3. Enter your child's Burghclere email
ie firstname.surname@burghclerepri.co.uk and press next
Any names with hyphens in will need to include hyphens.
ie john-bob.smith@burghclerepri.co.uk



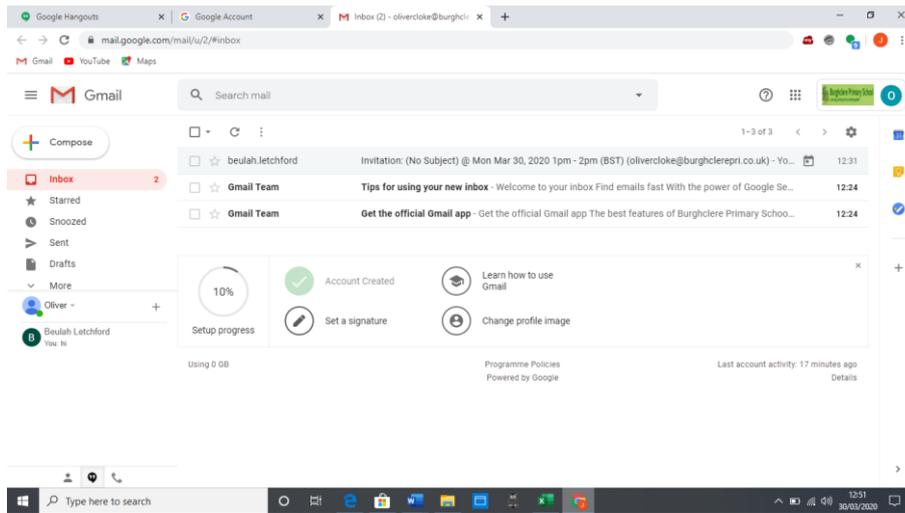
4. Type in the password (this will have been emailed to you separately) and press next
5. Accept the Terms and Conditions



6. On this screen press "the waffle" (the nine dots in the top right hand corner) to access the menu

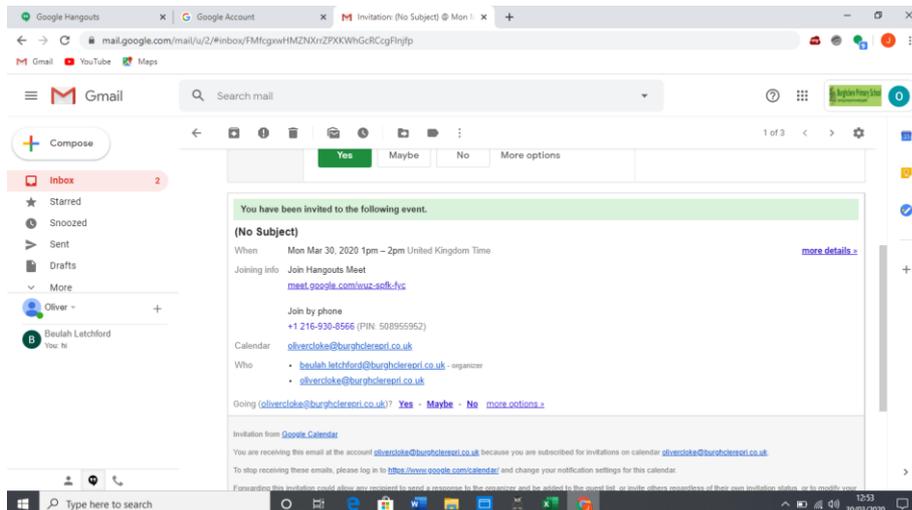


7. Select Gmail to access your child's school Gmail account.

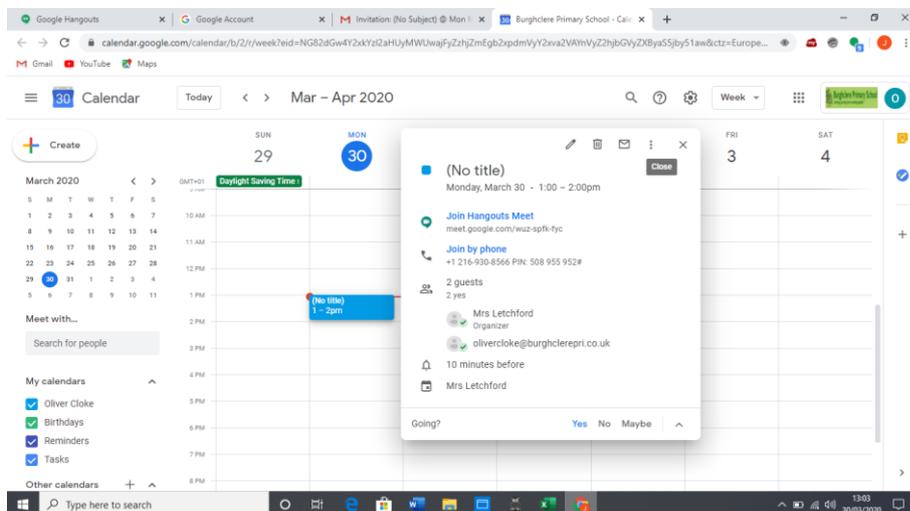


8. Any meeting invitations will be found in here.

9. Reply yes if you are able to make the meeting.

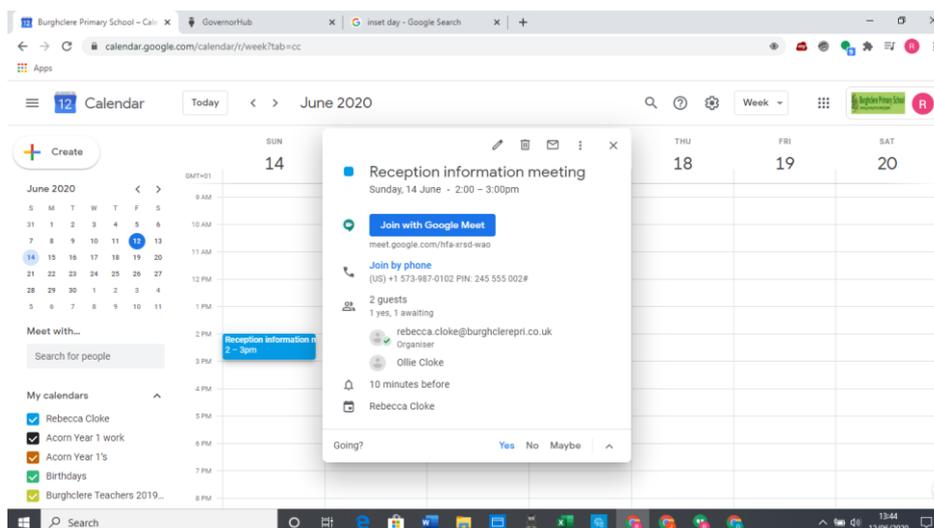
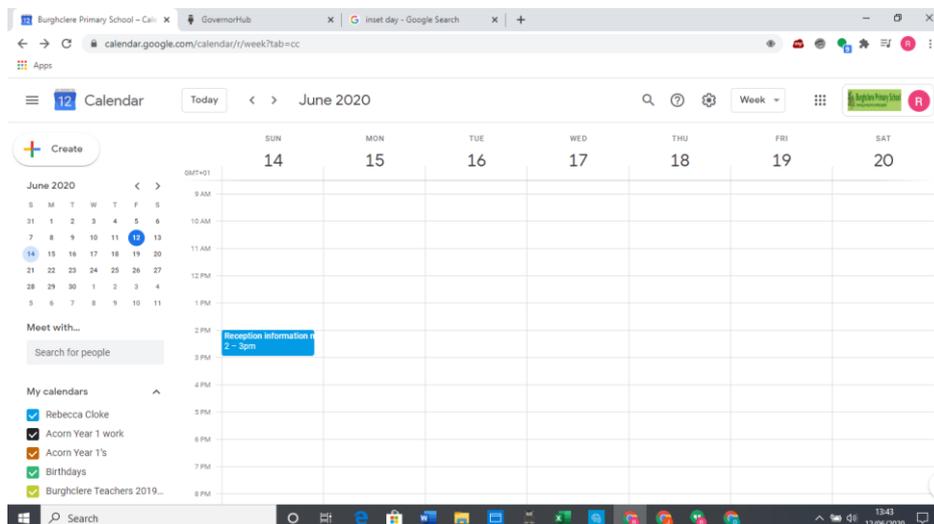


10. At the meeting time – click on more details – top right

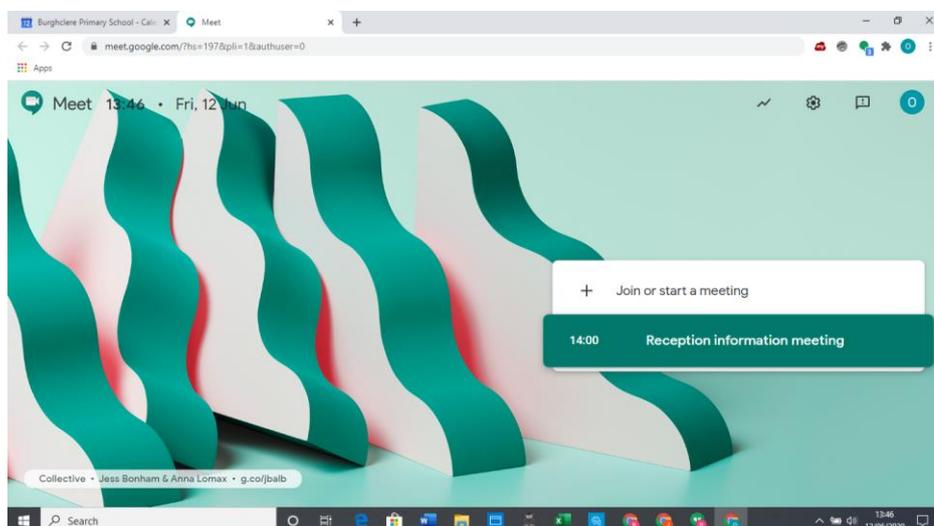


11. This will open the hangout as a calendar event and you can click on Join hangouts meet and join the hangout. You will need to ensure your microphone and video are turned on to be able to be seen / heard on the call.

12. You can also access the meeting by opening the calendar app (nine dots) and opening the event in the calendar and clicking the 'Join with Google Meet' button.

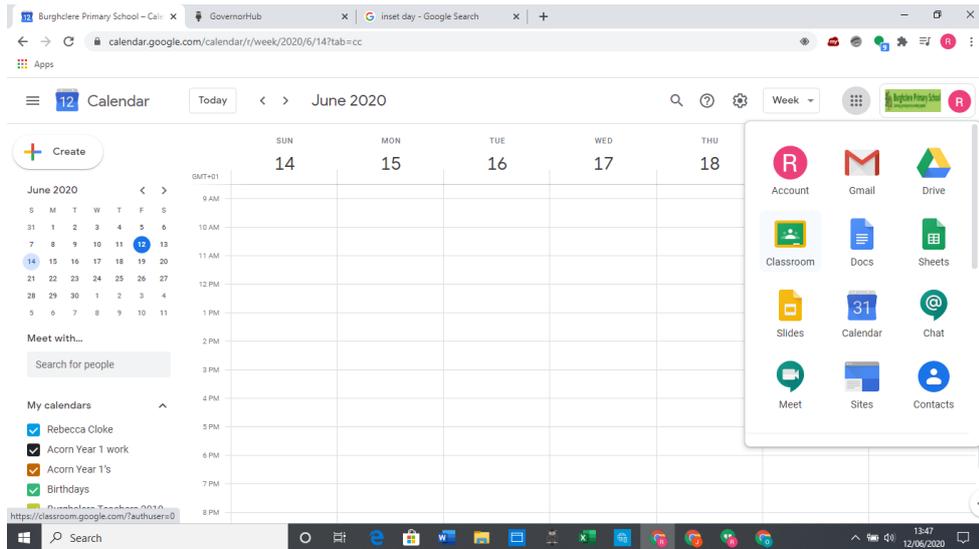


or directly through the Google Meet app (found via the nine dots). Once opened the meeting should be visible on the front screen and can be selected:

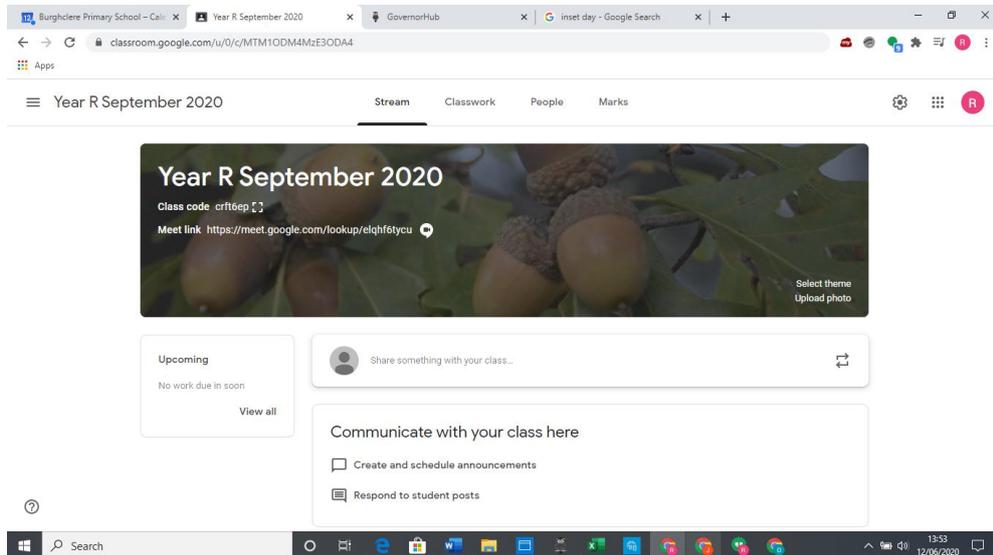


Google classroom

We have setup a virtual classroom for the children. This can be found by clicking on the classroom app found via the waffle (nine dots)



Click to join the Year R September 2020 classroom.



We will be using the stream here to share information and other things with you and your children and we hope they can use it to share news and photos etc with us!